

CIRCULAR

REF: CSESSTD2014

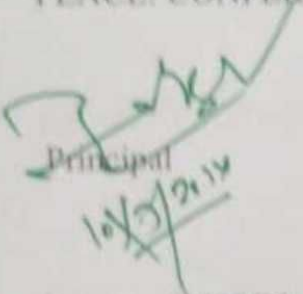
DATE: 10-7-2014

This is to inform that the following enrolled students will have Soft Skills Training and Development on the following scheduled date and all of you attend regularly and get benefits of this training. This training will be held on the following venue.

DATE : 14-07-2014 TO 21-07-2014(7 DAYS)

TIME : 9.00 AM -4.00PM

PLACE: CONFERENCE HALL


Principal

10/5/2014



Copy to all HOD's

1.CSE

2.MECH

3.EEE

4.CIVIL

5.ECE

TRAINING SCHEDULE

NAME OF THE TRAINING : Soft Skills Training and Development

DURATION OF TRAINING : 14-07-2014 TO 21-07-2014(7 DAYS)

TIME : 9.00 AM - 4.00PM

RESOURCE PERSONS : Miss.K.Varalakshmi – CSE Dept-PERIIT


HOD 19/7


PROGRAM COORDINATOR

S.NO	DATE	TOPICS	PORTION
1	14-07-2014	Development of competency/proficiency in English Language	<p>Practice on</p> <ul style="list-style-type: none"> • Oral/spoken communication skill & testing - voice and accent , voice clarity, voice modulation & intonation, word stress, etc. • Feedback & questioning technique : • Objectiveness in argument (Both one on one and in groups) • 5Ws & 1H & 7Cs for effective Communication • Development Etiquette and manners • Study of different pictorial expression of non-verbal communication and its analysis
2	15-07-2014	Written Communication skill Practice for	<ul style="list-style-type: none"> • Correction of errors • Making of sentences • Paragraph writing • Leave application & Simple letter writing
3	16-07-2014	Presentation skill practice	<ul style="list-style-type: none"> • Preparing in presentation • Delivery of presentation :- Plan your presentation/communication • Select proper channel/medium • Set ease your environment • Tell it right with 7 Cs • Encode/decode • Follow up your communication • Ensure action
4	17-07-2014	Self Management	<ul style="list-style-type: none"> • Self Evaluation, • self discipline,

			<ul style="list-style-type: none"> • self criticism • Recognition of one's own limits and deficiencies , • Independency etc. • Thoughtful & Responsible • Self Awareness
5	18-07-2014	Time Management Technique	Practice by gameplay and other learning methodology for achieving targets and getting of right first time
6	19-07-2014	Team building / Coordinating skills	<ul style="list-style-type: none"> • Team building practices through group exercises, team task /Role play. • Ability to – Mixing & accommodation • Ability to work together
7	21-07-2014	Interpersonal Skill Development	<ul style="list-style-type: none"> • Positive Relationship • Positive Attitudes • Empathise: Comprehend other opinions points of views, and face them with understanding • Mutuality • Trust • Emotional Bonding, • Handling Situations (Interview)


HOD



PROGRAM COORDINATOR

ATTENDANCE SHEET

Sl.no	Reg No	Name	1	2	3	4	5	6	7
1	411514104001	AJAY V	AJAY	AJAY	AJAY	AJAY	AJAY	AB-	AJAY
2	411514104003	AJITH KUMAR T	Aj	Aj	Aj	Aj	Aj	Aj	Aj
3	411514104006	ANANTHI P	PA	PA	PA	PA	PA	PA	PA
4	411514104007	ANANTHI T S	A	A	A	A	A	A	A
5	411514104009	ARUN S	Arun	Arun	Arun	Arun	Arun	Arun	Arun
6	411514104016	BHUVANESWARY V K	Rk	R	Bk	Rk	Rk	Bk	Rk
7	411514104017	CAROLINE D	Caroline	Carlon	Carlon	Carline	Carline	Carli	carline
8	411514104018	DAMODHARAN K	E	E	E	E	E	E	E
9	411514104019	DHAMODAREN S	A	A	A	A	A	A	A
10	411514104023	DIVYA R	RD	RD	RD	RD	RD	RD	RD
11	411514104025	ELLANCHERAN V	El	El	El	El	El	El	El
12	411514104026	GOKUL S	Sgokul	Sgokul	Sgokul	Sgokul	Sgokul	Sgokul	Sgokul
13	411514104027	GOWTHAM R	Gur	Gur	Gur	Gur	Gur	Gur	Gur
14	411514104028	HEMALATHA S	He	He	He	He	He	He	He
15	411514104030	JEEVA M	Ng	Ng	Ng	Ng	AB-	Ng	AB-
16	411514104031	JEYAVARADHAN V K	Je	Je	Je	Je	Je	Je	Je
17	411514104032	JOSHUA SAMUEL I	Jo	Jo	Jo	Jo	Jo	Jo	Jo
18	411514104033	JUVI RAJU	Jovi	Jovi	Jovi	Jovi	Jovi	Jovi	Jovi
19	411514104034	KABILA P	Ke	Ke	Ke	Ke	Ke	Ke	Ke
20	411514104035	KARTHIK C S	Kal	ka	Kal	Kal	Kal	Kal	Kal

21	411514104038	KERTHIVASAN T S	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>
22	411514104040	KODEESWARI L K	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>
23	411514104041	KOUSALYA T	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>
24	411514104042	KRISHNA D	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>	<i>K</i>
25	411514104065	PRAVEEN M	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>
26	411514104044	MADHUMATHI R M	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>
27	411514104051	MOHAMED WASEEM EBRAHIM N	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>
28	411514104053	MONICA M	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>
29	411514104057	NAVEENKUMAR R	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>
30	411514104058	NAVEEN KUMAR D	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>
31	411514104059	NOUSHEEN R	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>
32	411514104060	OM DURGA O	<i>O</i>	<i>O</i>	<i>O</i>	<i>O</i>	<i>O</i>	<i>O</i>	<i>O</i>	<i>O</i>	<i>O</i>
33	411514104061	PRASAD S	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>
34	411514104062	PRASANNA G	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>
35	411514104064	PRASHANTH BALAJI M	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>
36	411514104067	PRIYANKA J	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>
37	411514104071	RAKESH R S	<i>R</i>	<i>R</i>	<i>R</i>	<i>R</i>	<i>R</i>	<i>R</i>	<i>R</i>	<i>R</i>	<i>R</i>
38	411514104074	SAI KIRAN S	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>

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PROGRAM COORDINATOR

ATTENDANCE SHEET - IV YEAR CSE STUDENTS

NO	Register No	Name	ATTENDANCE/DAYS						
			1	2	3	4	5	6	7
1	411513104001	Aaron.S	SA	SA	SA	SA	SA	SA	SA
2	411513104002	Abharna.T	A	A	A	A	A	A	A
3	411513104003	Anandaselvi.S	Ans	Ans	Ans	Ans	Ans	Ans	Ans
4	411513104004	Ananthaesware.R	An	An	An	An	An	An	An
5	411513104005	Ando Lawrence.D	AND	AND	AND	AND	AND	AND	AND
6	411513104006	Anguraj.P	PA	PA	PA	PA	PA	PA	PA
7	411513104007	Arunkumar.M	Arun	Arun	Arun	Arun	Arun	Arun	Arun
8	411513104008	Ashwin.R	A	A	A	A	A	A	A
9	411513104009	Ayshwarya.A	Ayshwarya	Ayshwarya	Ayshwarya	Ayshwarya	Ayshwarya	Ayshwarya	Ayshwarya
10	411513104010	Bhuvaneshwari.S	Bh	Bh	Bh	Bh	Bh	Bh	Bh
11	411513104011	Dinesh.D	DD	DD	DD	DD	DD	DD	DD
12	411513104012	Dinesh kumar.B	Dinesh	Dinesh	Dinesh	Dinesh	Dinesh	Dinesh	Dinesh
13	411513104013	Dineshwaran.R	Din	Din	Din	Din	Din	Din	Din
14	411513104014	Divya.R	Divya	Divya	Divya	Divya	Divya	Divya	Divya
15	411513104016	Gnanapriya.V	G	G	G	G	G	G	G
16	411513104017	Harishkumar.R	H	H	H	H	H	H	H
17	411513104018	Janani.T	Janani	Janani	Janani	Janani	Janani	Janani	Janani
18	411513104019	Kamesh.L	K	K	K	K	K	K	K
19	411513104020	Kamesh.T	K	K	K	K	K	K	K

20	411513104021	Kavibharathi.N	Kavi	Kavi	Kavi	Kavi	Kavi	Kavi	Kavi
21	411513104022	Kavitha.G	Kavitha	Kavitha	Kavitha	Kavitha	Kavitha	Kavitha	Kavitha
22	411513104023	Lokesh Chandra Prashant.A	Lokesh	Lokesh	Lokesh	Lokesh	Lokesh	Lokesh	Lokesh
23	411513104024	Mahalakshmi.S.P	Maha	Maha	Maha	Maha	Maha	Maha	Maha
24	411513104025	Monica Priyadarshini.K	Monica	Monica	Monica	Monica	Monica	Monica	Monica
25	411513104026	Navinkumar.V	Navin	Navin	Navin	Navin	Navin	Navin	Navin
26	411513104027	Nithin Shyam	Nithin	Nithin	Nithin	Nithin	Nithin	Nithin	Nithin
27	411513104028	Nivethitha.Y	Nivetha	Nivetha	Nivetha	Nivetha	Nivetha	Nivetha	Nivetha
28	411513104029	Parvathavarthini.N	Parvatha	Parvatha	Parvatha	Parvatha	Parvatha	Parvatha	Parvatha
29	411513104030	Pavithra.V	Pavithra	Pavithra	Pavithra	Pavithra	Pavithra	Pavithra	Pavithra
30	411513104031	Prasanth.R	Prasanth	Prasanth	Prasanth	Prasanth	Prasanth	Prasanth	Prasanth
31	411513104032	Raghul.G	Raghul	Raghul	Raghul	Raghul	Raghul	Raghul	Raghul
32	411513104033	Rajesh.B	Rajesh	Rajesh	Rajesh	Rajesh	Rajesh	Rajesh	Rajesh
33	411513104034	Roothmary.T	Rooth	Rooth	Rooth	Rooth	Rooth	Rooth	Rooth
34	411513104035	Saiprasanth.D	Sai	Sai	Sai	Sai	Sai	Sai	Sai
35	411513104036	Sakthivel.S	Sakthi	Sakthi	Sakthi	Sakthi	Sakthi	Sakthi	Sakthi
36	411513104037	Santhosh Vedharaj.S	Sr	Sr	Sr	Sr	Sr	Sr	Sr
37	411513104038	Shreemathi.K	S.K	S.K	S.K	S.K	S.K	S.K	S.K
38	411513104039	Srinath.S	Sr	Sr	Sr	Sr	Sr	Sr	Sr
39	411513104040	Srivathsan.J	Sr	Sr	Sr	Sr	Sr	Sr	Sr
40	411513104041	Sruthilaya.B	Sruthi	Sruthi	Sruthi	Sruthi	Sruthi	Sruthi	Sruthi
41	411513104042	Swathi.S	Swathi	Swathi	Swathi	Swathi	Swathi	Swathi	Swathi
42	411513104043	Tamaraiselvam.M	Tam	Tam	Tam	Tam	Tam	Tam	Tam
43	411513104044	Tharageswari.S.G	Th	Th	Th	Th	Th	Th	Th

44	411513104045	Thenammal.S	Thonam	Thonam	Thonam	Thonam	Thonam	Thonam	Thonam
45	411513104046	Vaishali.P	Vaishali	Vaishali	Vaishali	Vaishali	Vaishali	Vaishali	-AB-
46	411513104047	Venkat.K.Vishal	VV	VV	VV	VV	VV	VV	VV
47	411513104048	Vignesh.R	Vignesh	Vignesh	Vignesh	Vignesh	Vignesh	Vignesh	Vignesh
48	411513104049	Vignesh.U	VU	VU	VU	VU	VU	VU	VU
49	411513104050	Vigneswaran.K	Kris	Kris	Kris	Kris	Kris	Kris	Kris
50	411513104051	Vishnu Priya.M	vishnu	vishnu	vishnu	vishnu	vishnu	vishnu	vishnu

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PROGRAM COORDINATOR

FEEDBACK FORM

Date: 21/12/2014

EventName Soft Skills Training & Development

This survey enables you to provide feedback on the value and outcomes of the event you have just attended.

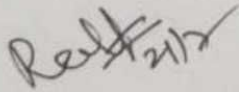
Please indicate the extent to which you agree with the following statements


	Strongly DISAGREE	DIS-AGREE	neutral	AGREE	Strongly AGREE
1. Information provided at this event is relevant to you	1	2	3	4	5 ✓
2. You are likely to use this information in the future	1	2	3	4 ✓	5
3. Resources provided at this event are relevant to you	1	2	3	4	5 ✓
4. You are likely to use these resources in the future	1	2	3	4 ✓	5
5. Presentations were interesting	1	2	3	4 ✓	5
6. You would recommend this event to others	1	2	3	4	5 ✓

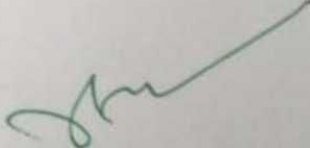
Other comments

Useful and good

THANK YOU FOR YOUR FEEDBACK


PROGRAM COORDINATOR


HOD


PRINCIPAL

FEEDBACK FORM

Date: 21/2/2014

EventName Soft skills Training & Development

This survey enables you to provide feedback on the value and outcomes of the event you have just attended.

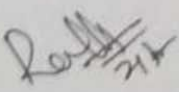
Please indicate the extent to which you agree with the following statements

	Strongly DISAGREE	DIS-AGREE	neutral	AGREE	Strongly AGREE
1. Information provided at this event is relevant to you	1	2	3	4	✓ 5
2. You are likely to use this information in the future	1	2	3	4	✓ 5
3. Resources provided at this event are relevant to you	1	2	3	4 ✓	5
4. You are likely to use these resources in the future	1	2	3	4	✓ 5
5. Presentations were interesting	1	2	3	4	✓ 5
6. You would recommend this event to others	1	2	3	4	✓ 5

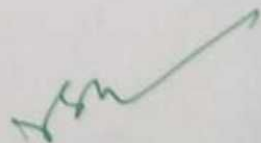
Other comments

good sir.

THANK YOU FOR YOUR FEEDBACK


PROGRAM COORDINATOR


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